

**MINUTES**  
**WALTON PLAN COMMISSION**  
**Monday March 3, 2014**

President Mac Martin called the meeting to order at 6:00 PM in the Walton Town Hall, 100 S. Depot.

**ROLL CALL:**

Members present: Steve Williams, Richard Case, Patti Raderstorf, Rick Lee, Mac Martin, Becky Tocco, Jessica Zehring, and Mike Robison.

Member absent: One member to be appointed.

Staff present: Chris Gaumer and Arin Shaver

Public in attendance: Ben Durr and Todd Groff

**ACTION ON MINUTES:**

Minutes of December 2, 2013 were presented. Rick Lee motioned to approve the minutes. Jessica Zehring seconded the motion and all were in favor.

**ELECTION OF OFFICERS:**

Rick Lee motioned to nominate Mac Martin for president, motion was seconded and all were in favor.

Richard Case motioned to nominate Rick Lee for vice president, motion was seconded and all were in favor.

Jessica Zehring motioned to nominate Becky Tocco for secretary, motion was seconded and all were in favor.

**PUBLIC HEARING:**

None.

**REPORTS:**

Improvement Location Permits: No permits

**OLD BUSINESS:**

Unsafe Properties:

*#11-04: 202 N. Davis Street, Durr:*

Todd Groff, attorney for the property owners, reported that a meeting with the insurance company to get them to pay for the demolition was not successful. Mr. Groff stated that the owners did find financing for the demolition of the structure and this will be completed in late summer. Mr. Gaumer stated that the Plan Commission will meet on August 4<sup>th</sup>. The Commission requested that the demolition be done at that time.

**NEW BUSINESS:**

Unsafe Property:

*207 S. Main Street:*

Mr. Gaumer explained that this house has been damaged by a fire mostly on the side and the back. A discussion followed and the Commission determined that a letter, not certified, be sent requesting a plan of action for a clean-up of the property.

Building Commissioner:

Mrs. Shaver reported that a full time certified building commissioner is desirable but will need to be funded. Mrs. Shaver explained that the small communities involved in using the services of a building commissioner will need to contribute approximately \$3,000. Mrs. Shaver suggested that permit fees be increased. Mrs. Shaver explained that a building code will need to be adopted and the hired building commissioner will have to be certified through the State.

Mrs. Shaver stated that she will send a job description & fee schedule from Logansport for the position and can speak to the Walton Town Council on this issue at their request.

Work Program 2014: Mrs. Shaver presented the Plan Department Work Program for 2014 and explained the items that staff are working on for Cass County; Logansport and Walton. Mrs. Zehring motioned to approve the 2014 Work Program, motion was seconded by Mike Robison and all were in favor.

**FLOOR IS OPEN TO PUBLIC:**

None:

There was no further business to be brought before the Commission; the meeting was adjourned at 6:33 PM March 3, 2014.

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Officer, WPC

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Recording Secretary